



Job Description

LLIF Pathway Navigation & Advocacy Worker

called "Restart Workers"

Part-Time, 18.5 hours a week, Salary £26,000 (FTE) £13,000 per annum

(This post is offered on a fixed term contract for 5 months commencing 1st May 2024)

Project and role purpose

The Restart Worker is responsible for providing a programme of planned support for people up to 6 months prior to being released from Prison, continuing the support through the gate, and reintegrating them back into the community to reduce the risk of them reoffending. The role will work alongside clients to build positive relationships, supporting them to access and benefit from different services available, which could include help to find accommodation, getting a job, support for mental and physical health, drug and alcohol issues.

The responsibilities include a variety of delivery methods including face-to-face contact and digital engagement (mainly email, telephone and through Assess, Plan, Track).

The Restart Worker is responsible to the Project Lead within the Office of the Police Crime and Commissioners for the Thames Valley and is one of ten workers, hosted by five different expert frontline organisations across the Thames Valley.

Project-specific responsibilities:

- To support the Thames Valley Restart programme in mobilising and implementing the LLIF-funded partnership project, adopting a person-centred, multi-agency, partnership working approach, in order to achieve meaningful, sustainable rehabilitation and recovery outcomes.

- Working closely with all other Restart Workers, holding an active project client caseload, supporting up to 40 clients with multiple and complex needs.
- Work with stakeholders on a coordinated support plan prior to release, accessing opportunities within Bullingdon and / or Bronzefield Prison to initiate early engagement with resettlement teams and clients, where possible.
- Take a continuous improvement approach to the work, obtaining feedback regularly from clients throughout their journey. Attend monthly Restart Alliance learning and feedback events (hosted in rotation around the Thames Valley), and all relevant, regular partnership team meetings.
- Support your host organisation in adhering to the contract reporting criteria through the provision of key performance and progress information. Maintain accurate, confidential records of client activity, writing reports and letters, utilising electronic records on Assess Plan Track and Outcome Star.
- Be on rota for Saturdays (1/3rd capacity needed but will be kept under review)
- Support warm handover if client wants to change who supports them (individuals or organisations) and support if they have a change in geography whether self-initiated or externally influenced. (e.g. a move from prison to an AP in one county and then a move to settle in another.
- Work with partners and the Restart project team to identify, escalate, problem solve, unlock and share information about barriers to successful outcomes for clients.
- Actively engage with Assess Plan Track, utilising your own account (professional view) and supporting clients to utilise their own personal information and access.

Client-focused responsibilities:

- Work with clients in a holistic way ensuring that their needs are met, including areas such as safeguarding, housing, employment support, physical and mental health including referrals to appropriate services and joint working arrangements.
- Support access to peer mentoring to aid effective rehabilitation and integration back into the community.
- Offer dedicated support to tackle their barriers and help sustain their progression. Help to identify and set achievable and realistic plans along with steps needed to be successful. Help to co-ordinate and sequence appropriate interventions needed to be successful.

- Engage with clients to ensure that they are enabled to manage their feelings, ensure their own safety and that of others and support them to overcome barriers, whether real or perceived.
- Where necessary, arrange safe transportation from prison gate to the community.
- Where necessary, facilitate access to appropriate drop-ins, group support, workshops/programmes/courses to enable clients to move forward with their lives.
- Deliver a service which is sensitive to the different needs of minority groups, and which does not discriminate on grounds of age, class, religion, or offending background.
- Be alert and responsive to behaviour, new information and other changes, which could indicate a change in risk of serious harm; and respond appropriately to de-escalate tension and manage risk.
- Act as an advocate for clients, providing out of hours support where required.

Partnership / Alliance responsibilities:

- Build, promote and maintain productive and trusted relationships and effective communication with clients, colleagues, families and carers, Courts, Police, Probation, housing and community partners to ensure that a professional and consistent service is provided.
- Ensure that support offered complements and adds value to the client and other existing interventions, whether centrally funded (Commissioner Rehabilitative Services) or grant-funded.
- Represent the project partnership professionally by engaging positively and proactively with partner agencies, and champion the project and its vision.
- Liaise with referral org and meet with client to introduce self and variety of support offerings (those from your host org and others)

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