



Job Description

Grants and Trusts Fundraiser

Location: Thames Valley with the ability to travel
Hours: 22.5 hours a week (3 days)
Salary: £28,000 pro rata
Contract: Permanent

Hope After Harm is an established, registered charity, delivering a range of support services to those who are vulnerable or at risk of exclusion. We want to see a society where everyone feels safe and can thrive, regardless of who they are and where they come from. We enable adults and young people in their journey to recover from harm and trauma. Through support, advocacy and education we empower people to rebuild their lives and reclaim their future. And we inspire others to do the same, creating safer, more inclusive communities.

Purpose

To take the lead in making sure that Hope After Harm is maximising its income from grants and trusts. You will be scanning the horizon for opportunities large and small – and your compelling content will give us a high success rate. You will work closely with the CEO to submit outstanding bids to a variety of funders both local and national.

Responsibilities

- Researching grants and trust and other similar opportunities and working with the CEO to prioritise these
- Contacting grants and trusts where appropriate for information and guidance to maximise bid success
- Writing and submitting applications for grant and trust opportunities, with support from CEO and others depending on scale of opportunity
- Creating a library of collateral/case studies quotes for inclusion in bids
- Ensuring grant and trust reporting is tracked and delivered to time
- Maintaining and updating the pipeline and carrying out other administrative tasks associated with fundraising including input to reporting
- Developing relationships with local and national funders as appropriate



- Ensuring that feedback from funders and funder requirements are fed back to Hope After Harm to encourage learning and inform our strategic thinking.

Skills, Knowledge and Experience

Our ideal candidate would have

Please note: While we know experience is important, what is most critical is your attitude to learning, working in a team, and taking initiative.

- Energy and Passion for our cause
- Great written communications
- Basic understanding of charitable fundraising
- Experience of bid writing and an understanding of what grants and trusts are looking for
- Research skills
- Organisational skills in particular ability to work to deadlines
- Networking and collaboration
- Ability to manage own workload
- Team player able to collaborate and make links internally
- Basic IT skills including use of Excel and CRM systems e.g Salesforce
- Ability to create collateral using tools such as Canva

Application Process: Please email covering letter expressing your interest, with a resume of your skills and experience to amanda.thomson@hopeafterharm.org.uk

The closing date for applications is: Friday 14th February 2025 at 17:00hrs

Interviews (Virtually) TBC

Thames Valley Partnership trading as Hope After Harm is an equal opportunities employer; the aim of our policy is to ensure no job applicant, employee or worker is discriminated against either directly or indirectly on the grounds of race, colour, ethnic or national origin, religious belief, sex, marital status, sexual orientation, gender reassignment, age or disability. We do not disbar applicants with criminal convictions and are mindful of the requirements of the Rehabilitation of Offenders Act, 1974.